STATE OF CALIFORNIA – DEPARTMENT OF PERSONNEL ADMINISTRATION

TRAVEL EXPENSE CLAIM

STD. 262 (REV. 9/2007)

See Instructions and *Privacy Statement On Reverse Side

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CLAIMANT'S NAME	SSN or EMPLOYEE NUMBER*	DEPARTMENT
JEFF SHEEHY	[redacted]	CIRM

POSITION	CB/ID No.	DIVISION or BUREAU	INDEX NUMBER
ICOC MEMBER		ICOC	

RESIDENCE ADDRESS *	HEADQUARTERS ADDRESS	TELEPHONE NUMBER
[redacted]	210 KING STREET	415-396-9100

CITY	STATE	ZIP CODE	CITY	STATE	ZIP CODE
SAN FRANCISCO	CA	94131	SAN FRANCISCO	CA	94107

(1) NORMAL WORK HOURS	(2) PRIVATE VEHICLE LICENSE NUMBER	(3) MILEAGE RATE CLAIMED
[redacted]		

(4) MONTH/YEAR 9/12 (5) DATE	TIME	(6) LOCATION WHERE EXPENSES WERE INCURRED	(7) LODGING	(8) MEALS BREAK-FAST	LUNCH	O.T., L/T, N/C, RELO. OR DINNER	(9) INCIDEN-TALS	(10) TRANSPORTATION (A) COST OF TRANS.	(B) TYPE USED	(C) CARFARE, TOLLS, PARKING	(D) PRIVATE CAR USE MILES	AMOUNT	(11) BUSINESS EXPENSE	(12) TOTAL EXPENSES FOR DAY
12		SF TO OAKLAND						$13.90	TB			0		13.90
13		SF TO OAKLAND						$17.80	TB			0		17.80
14		SF OAKLAND						$13.90	TB			0		13.90
												0		0
												0		0
												0		0
												0		0
												0		0
												0		0
												0		0
												0		0
												0		0
(13)		**SUBTOTALS**	0	0	0	0	0	0		0	0	0	0	0
COLUMN CODE (ACCTG. USE ONLY)														

CLAIM TOTAL 45.60

(14) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required)

ATTEND ICOC GWG AT THE CLAREMONT IN OAKLAND. BART FARE TO ROCKRIDGE STATION PLUS TAXI FARE TO CLAREMONT.

3 90/00 each way
1 X every am.
Return Trip on 9-13

AGENCY ACCOUNTING OFFICE USE ONLY

PAID BY REVOLVING FUND CHECK NUMBER

(15) I HEREBY CERTIFY That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If a privately owned vehicle was [redacted] fy that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by [redacted] to vehicle safety and seat belt usage.

[redacted]	DATE 9-17-12	[redacted]	DATE 9/17/12
[redacted]	LE (See Item 17 on reverse)	[redacted]	DATE