



CIRM's Purpose

The California Institute for Regenerative Medicine (CIRM) is the world's largest Stem Cell Agency established by the California Constitution. CIRM's mission is to accelerate world class science to deliver transformative regenerative medicine in an equitable manner to a diverse California and world.

CIRM makes grants and loans for stem cell research, for research facilities, and for other vital research opportunities to realize therapies, protocols, and/or medical procedures that will result in, as speedily as possible, the cure for, and/or substantial mitigation of, major diseases, injuries, and orphan diseases. CIRM supports all stages of the process of developing cures, from laboratory research through successful clinical trials. CIRM establishes the appropriate regulatory standards and oversight bodies for research and facilities development.

Position Description

Job Title: CIRM Board Chair

Key Responsibilities:

1. Manage the Governing Board's agenda and workflow, including all evaluations and approvals of scientific and medical Working Group grants, loans, facilities, and standards evaluations;
2. Supervise the annual report and the annual financial plan of CIRM. Ensure the public accountability requirements for the Governing Board and its subcommittees, including compliance with public meeting (Bagley Keene) and conflict of interest requirements;
3. Provide oversight for the annual audit of CIRM and for the legal and financial accountability of CIRM;
4. Manage and optimize CIRM's bond financing plans and funding cash flow plans;
5. Optimize all financial leverage opportunities for CIRM, including generating matching or supplemental funds through collaborations with other states, nations, territories, or institutions;
6. Coordinate bond funding with the California Department of Finance, the State Treasurer's Office and the California Stem Cell Research and Cures Committee;
7. Lead the development of intellectual property policies and negotiations for intellectual property agreements and contract terms;
8. Develop the budget, including the travel budget, for the Office of the Chair, with the assistance of CIRM's finance staff, for presentation as part of CIRM's budget to the Governing Board for its approval;
9. In support of the Vice-Chair, to assist in providing oversight of, and establishing the policies for, CIRM with respect to legislation through the Governing Board;



10. Engage the California healthcare system and the California public in order to promote CIRM-sponsored activities that will ensure CIRM's success in meetings its responsibilities as required by Proposition 14;
11. Assists the Vice-Chair on government relations with the California Legislature and Executive Branch and the United States Congress and Executive Branch, consistent with the policies established by the Governing Board;
12. Serve as an ex officio member of the Grants Working Group and to serve, along with the Patient Advocate and Nurse Members of the Grants Working Group, in order to provide the Board with relevant information to ensure that peer review meets CIRM guidelines;
13. Attend the meetings of the following bodies to fulfill the responsibility of serving as a member of: the Treatments and Cures Accessibility and Affordability Working Group; the Scientific and Medical Accountability Standards Working Group; the Scientific and Medical Research Facilities Working Group; and as an ex officio member of the Scientific and Medical Research Funding Working Group;
14. Coordinates with the President/CEO in making the appointment of one or more advisory task forces to assist CIRM in carrying out its mission.

Skills and Qualifications:

1. Documented history in successful stem cell research or other vital research opportunity in therapy development and/or therapy delivery advocacy.
2. Experience with state and federal legislative processes that must include some experience with medical legislative approvals of standards and/or funding.
3. Qualified for appointment pursuant to Proposition 14 – Health and Safety code Section 125290.20 (a)(7). Note: Cannot be concurrently employed by or on leave from any prospective grant or loan recipient institutions in California.
4. Experience with governmental agencies or institutions (either executive or board position).
5. Experience with the process of establishing government standards and procedures.
6. Experience with the legal review of proper governmental authority for the exercise of government agency or government institutional powers.
7. Direct knowledge and experience in bond financing.

Supervision Received

The Board Chair serves a six-year term, subject to removal by the Board under specified circumstances. The Governance Subcommittee will oversee the facilitation of an annual performance evaluation of the Chair.

Supervision Exercised on behalf of the Board

CIRM President & CEO and Executive Assistant to the Chair and Vice Chair



Working Conditions

- Incumbent must be available and willing to work outside of normal business hours
- Incumbent must be able and willing to travel worldwide as necessary
- Work is full-time and complies with CIRM's hybrid location work policy.

Duties of this position are subject to change and may be revised as needed or required. CIRM is an Equal Opportunity Employer.