

Item for Information
Summary of the 2006-07 Administrative Budget and Contract close-out

At the December 8, 2006 meeting, the ICOC approved the 2006-07 budget in the amount of \$8,341,916. The table below reconciles the approved budget against the actual 2006-07 expenses posted for the fiscal year. After adjusted for costs not associated with general or grants administration as provided for in Proposition 71, the final total for administration is \$5,304,533 of which \$2,736,022 represents General Administration and \$2,568,511 represents Grants Administration.

CIRM 2006-07 Operating Budget				
Budget Category	Approved Budget	Actual	Variance	% Variance
Salaries and Benefits	\$3,821,720	\$3,505,137	316,583	8%
Interagency Agreements	\$849,559	\$843,289	6,270	1%
External Contract	\$1,872,843	\$1,494,990	377,854	20%
ICOC Meetings	\$404,631	\$215,901	188,730	47%
Scientific Meetings	\$387,212	\$230,311	156,901	41%
WG-Grants	\$216,080	\$189,027	27,053	13%
WG-Standards	\$94,068	\$34,949	59,119	63%
WG-Facilities	\$91,828	\$33,696	58,132	63%
Other Travel	\$109,200	\$59,780	49,420	45%
Furniture and Equipment	\$135,000	\$134,208	792	1%
Information Technology	\$53,425	\$25,491	27,934	52%
Cost of Issuance	\$0	\$165,826	-165,826	-100%
Other OEE	\$306,350	\$191,507	114,843	37%
TOTAL	\$8,341,916	\$7,124,113	1,217,803	
Less:				
Cost of Bond Issuance	\$0	\$165,826	-\$165,826	
Legal costs	\$1,088,800	\$1,067,524	\$21,276	
Gift Fund Expenditures	\$0	\$586,230	-\$586,230	
ADMINISTRATION TOTAL	7,253,116	5,304,533	1,948,583	

Total Administrative Expenditures by Function	\$5,304,533
General Administration	\$2,736,022
Grants Administration	\$2,568,511

Contract and Interagency Agreement Summary

Background

At the December 6, 2006 meeting, the ICOC approved, based on a recommendation from the December 4, 2006 Governance Subcommittee meeting, the Policy for Contracting and Services. The Governance Subcommittee also requested that CIRM staff prepare quarterly updates on contract activity to be presented to them at their meetings and that an annual report be presented to the ICOC for information.. This item represents the activities as for the fiscal year as of June 30, 2007.

Description

Table 1 illustrates the contracts for legal, accounting and planning services for 2006-07. Contracts extended or to be renewed for 2007-08 are highlighted.

Table 1

Contractor	Purpose	Contract Amount	Contract Period	Encumbrance FY 2006-07	FY 2006-07 Expenditures
Legal, Accounting and Planning Services					
Remcho, Johansen & Purcell	Legal Services	\$1,097,600	01/06/05-06/30/07	\$558,000	\$539,881
Spiegel, Liao & Kagay, LLP	Legal Services	\$125,000	02/01/06-06/30/07	\$28,000	\$24,739
Lexis Nexis	Legal Research	\$3,750	02/25/05-06/30/07	\$1,600	\$1,752
Macias, Gini & O'Connell	Independent Auditor	\$100,000	10/24/06-10/31/08	\$50,000	\$48,000
Westlaw	On-Line Legal Research	\$3,000	04/05/07-06/30/08	\$750	-
Subtotal		\$1,329,350		\$638,350	\$614,372

Table 2 identifies the contracts for support services and independent consultants. Continuing contracts for 2007-08 are highlighted.

Table 2

Contractor	Purpose	Contract Amount	Contract Period	Encumbrance FY 2006-07	FY 2006-07 Expenditures
Support Services					
The Swenson Group	Copier Lease/Maintenance	\$60,733	11/15/06-11/15/09	\$12,653	\$18,557
Caltronics	Copier Maintenance	\$12,144	05/10/05-05/09/10	\$3,168	\$4,583
Athion	IT Support	\$60,500	08/01/06-06/30/07	\$60,500	\$70,563
McCall Staffing Services	Temporary Clerical Help	\$15,000	10/16/06-06/30/07	\$15,000	\$12,529
Nielsen, Merksamer	Public Education	\$24,600	01/01/07-06/30/07	\$24,600	\$35,841
Spencer Stuart	Executive Search Firm	\$311,000	03/08/07-09/15/08	\$187,500	\$187,511
KateKeating Assoc.	Way Finding Signage	\$6,360	03/26/07-09/26/07	\$6,360	-
Mercer HR Consulting	Salary Survey	\$65,000	04/02/07-06/08/07	\$32,500	\$13,891
Career Resources	Temporary Clerical Help	\$4,000	04/24/07-04/24/08	\$2,000	\$29
Compucom	IT Hardware & Licenses	\$2,812	04/01/07-03/31/09	\$1,406	\$2,715
Misc. Purchase Orders	Misc. Support Services				\$18,639
	Subtotal	\$562,149		\$345,687	\$364,858
Independent Consultants					
LMI	Contracts Policy Develop.	\$57,000	04/01/05-06/30/07	\$12,000	-
Diane Watson	Grants Mgt. Design	\$40,000	04/01/05-06/30/07	\$15,000	\$5,595
	Subtotal	\$97,000		\$27,000	\$5,595

Table 3 illustrates the completed contracts where any portion of the contract had expenditures in 2006-07.

Table 3

Contractor	Purpose	Contract Amount	Contract Period	Encumbrance FY 2006-07	FY 2006-07 Expenditures
Completed Contracts					
Constance Atwell	Grants Mgt. Design	\$30,000	03/21/05-06/30/06	\$1,078	\$1,078
PricewaterhouseCoopers LLC	Scientific Strategic Planning	\$400,000	04/24/06-10/12/06	\$320,000	\$320,000
PricewaterhouseCoopers LLC	RFA Development	\$15,000	08/10/06-11/30/06	\$15,000	\$15,000
PricewaterhouseCoopers LLC	First 1,000 Days Bond Related Legal Services	\$55,000	10/30/06-12/07/06	\$55,000	\$55,000
Orrick, Herrington & Sutcliffe		\$25,000	01/01/06-06/30/07	\$16,000	-
Gilbert Associates, Inc.	Independent Auditor	\$45,000	02/14/06-08/18/06	\$719	\$719
Nielsen, Merksamer	Public Education	\$52,500	01/23/06-08/31/06	\$15,155	\$15,155
Arlington Group	Grants Mgt. System	\$722,000	05/15/06-09/07/06	\$167,700	\$56,571
Edelman	Media Relations	\$378,000	04/01/05-09/30/06		46,642

		\$88,500	
Subtotal	\$1,843,947	\$800,599	\$510,165

In addition to contracts and independent consulting agreements, CIRM had entered into the following Interagency Agreements in 2006-07 as illustrated in Table 4. All of the contracts have been renewed for 2007-08.

Table 4

Interagency Agreements	Purpose	Contract Amount	Encumbrance FY 2006-07	FY 2006-07 Expenditures
State Controller's Office	Administrative/Accounting Support	\$518,000	\$128,000	\$ 313,993
State Controller's Office	Expedite Claim Process	\$5,000	\$5,000	-
Department of Technology Services	Web Services and File Storage	\$30,000	\$4,000	\$19,211
Department of Justice/Attorney General	Legal Caseload Work	\$533,400	\$533,400	\$510,085
	TOTAL	\$1,086,400	\$670,400	\$843,289