

DRAFT MINUTES 6/2/06 ICOC MEETING

Hilton La Jolla Torrey Pines
Scripps Ballroom
10950 North Torrey Pines Road,
La Jolla, CA 92037

David Baltimore	Present
Robert Birgeneau Designee: Robert Price	Present
Susan V. Bryant	Present
Marcy Feit	Present
Michael A. Friedman	Absent
Michael Goldberg	Present
Brian E. Henderson Designee: Francis Markland	Present
Edward W. Holmes	Present
David A. Kessler	Present
Robert Klein	Present
Sherry Lansing	Absent
Gerald S. Levey	Absent
Ted W. Love	Present
Richard A. Murphy	Present
Tina S. Nova	Absent
Ed Penhoet	Present
Philip A. Pizzo	Present
Claire Pomeroy	Absent
Francisco J. Prieto	Present
John C. Reed	Present
Duane Roth	Present
Joan Samuelson	Absent
David Serrano Sewell	Present
Jeff Sheehy	Present
Jonathan Shestack	Absent
Oswald Steward	Present
Leon J. Thal	Present
Janet Wright	Present

CONSENT ITEMS

Agenda Item # 4: Approval of minutes from April 6, 2006 ICOC Meeting:

To view the minutes as approved, with the approved update, see this URL:
<http://www.cirm.ca.gov/minutes/pdf/2006/04-06-06.pdf>

Motion:

- Dr. Wright moved approval of the minutes with one correction from regarding her attendance at the April 6, 2006 meeting.
- Dr. Love seconded.

Vote:

- All in favor; no opposition.
- Motion carried; minutes approved.

REGULAR ITEMS

Agenda Item # 5: Chairman's Report

Chairman Klein kept his Chairman's Report brief to allow time for consideration of all other items on the agenda. One item discussed briefly was Dr. Baltimore's service on the ICOC.

Motion:

- Dr. Reed moved for approval of a resolution in appreciation of Dr. Baltimore's service on the ICOC.
- Dr. Penhoet seconded.

Vote:

- All in favor; no opposition.
- Motion carried; resolution approved.

Agenda Item #6: President's Report

President Hall announced new staff member Pat Becker, his new Senior Executive Assistant, who joined the CIRM in May. He also announced that Chief Administrative Officer Walter Barnes would be retiring in September 2006, and that Senior Communications Specialist Nicole Pagano would be leaving the CIRM at the end of July to attend graduate school. The CIRM is now seeking a Chief Communications Officer and a Chief Financial and Administrative Officer.

The scientific strategic planning process is now well under way, with the PWC consultant team in place, a dedicated page on the CIRM web site for strategic planning and the Strategic Plan Advisory Council having met twice in the past two months. The strategic planning team has also held one Scientific Meeting for ICOC Members and the public, on May 25th in Los Angeles, and has another planned for July 13th in San Francisco. These are meetings to which the ICOC is welcome and encouraged to come, and include presentations by experts on the meeting topic. The topic for July 13th is "Scientific Strategy" and will include presentations by Dr. Stuart Orkin of Harvard and ICOC member Joan Samuelson, as well as Dr. Allen Spiegel, Dean of the Albert Einstein School of Medicine and Dr. Jill Heemskirk from NINDS.

The CIRM scientific team is also working on continued planning for the California/UK meeting on Stem Cell Self-Renewal and Differentiation, and the meeting on Assessment of Medical Risk for Egg Donors, both planned for the fall of 2006.

Dr. Hall also reported on the success of the May 22 Gala in San Francisco and thanked Deborah Strobin and the volunteer Gala Committee for their work on the event.

To view Dr. Hall's presentation, see this URL:

http://www.cirm.ca.gov/meetings/pdf/2006/06/060206_item_6.pdf

Agenda Item #7: Consideration of Proposed Interim CIRM Grants Administration Policy for Academic and Non-Profit Institutions.

Dr. Arlene Chiu presented the updated Interim CIRM Grants Administration Policy, walking the ICOC through changes made since the April 6, 2006 ICOC meeting.

To view the document with tracked changes, as presented by Dr. Chiu, please see this URL:

http://www.cirm.ca.gov/meetings/pdf/2006/06/060206_item_7.pdf

Motion:

- Mr. Serrano Sewell moved approval of the Interim CIRM Grants Administration Policy as amended during the discussion.
- Dr. Reed seconded.

Vote:

- All in favor; no opposition.
- Motion carried;

With this vote, the ICOC approved the Interim CIRM Grants Administration Policy with three amendments discussed and voted on prior to the vote on overall approval. The amendments focused on topics including increasing grantee annual travel allowances from \$2,000 to \$5,000 per year per key personnel, specifying that travel shall be by coach, removing the restriction on foreign travel, and adjusting cost caps to take into account annual cost of living increases.

Agenda Item # 8: Consideration of Standards Working Group report, including but not limited to:

- a. Update on APA process and timeline with respect to the CIRM Medical and Ethical Standards Regulations for Human Stem Cell Research.**
- b. Overview of public comments on and recommended changes to the CIRM Medical and Ethical Standards Regulations for Human Stem Cell Research.**

Dr. Bernard Lo, Co-Chair of the Standards Working Group, walked the board through the changes made to the CIRM Medical and Ethical Standards Regulations for Human Stem Cell Research in response to public comments made during the public comment period that ended May 24, 2006. He also informed the board of the still unresolved issues, and of the revised timetable given the need to further address public comments before finalizing the regulations, and the need for an additional 15-day public comment period.

Due to the need for more time in finalizing the regulations now in the APA process, the Interim Regulations put in place by the ICOC on November 2, 2005 will now expire before the APA process is complete. The 270-day Interim Regulations are set to expire on July 30, 2006. Given that the CIRM must have regulations in place, especially having funded the first year of the Training Grant Program, the ICOC considered the adoption of the Interim Regulations as Emergency Regulations to ensure the CIRM continues to have regulations in place until the regulations in the APA process are finalized.

Motion:

- Dr. Baltimore moved approval of the Interim Regulations already in place, extending their life so the CIRM has regulations in place until the permanent regulations take effect.
- Dr. Penhoet seconded.

Vote:

- All in favor; no opposition.
- Motion carried;

With this vote, the ICOC approved the Interim Regulations as Emergency Regulations to stay in place between July 30, 2006 and the finalization of the regulations now in the APA process.

Agenda Item #9: Consideration of report from Governance Subcommittee, including but not limited to:

- a. CIRM Employee Compensation Plan;**
- b. Contract and interagency agreement update including but not limited to contracts for egg donor conference and grants management software;**
- c. CIRM Internal Governance Policy;**
- d. CIRM FY 2006-2007 Budget;**

- e. **Proposed amendments to CIRM gift policy;**
- f. **Informational update on ICOC per diem rates.**

Chief Human Resources Officer Alexandra Campe presented the CIRM Employee Compensation Plan to the ICOC as approved and recommended by the Governance Subcommittee following discussions by and suggestions from the subcommittee over the past several months.

Motion:

- Dr. Pizzo moved approval of the compensation plan.
- Mr. Serrano Sewell seconded.

Vote:

- All in favor; no opposition.
- Motion carried; compensation plan approved.

With this vote, the ICOC approved the CIRM Employee Compensation Plan.

To view Alexandra Campe's presentation on the Compensation Plan, see this URL:

http://www.cirm.ca.gov/meetings/pdf/2006/06/060206_item_9a.pdf

To view the Compensation Plan spreadsheet, see this URL:

http://www.cirm.ca.gov/meetings/pdf/2006/06/060206_item_9a_i.pdf

Alexandra Campe also presented the Contract and Interagency Agreement update and requested board approval of the Arlington Group contract for the grants management software system, also as recommended by the Governance Subcommittee.

Motion:

- Mr. Serrano Sewell moved approval of the Arlington Group contract.
- Dr. Love seconded.

Vote:

- All in favor; no opposition.
- Motion carried; Arlington Group contract approved.

With this vote, the ICOC approved the contract with the Arlington Group, provider of the grants management software system to be put in place at the CIRM.

To view the Arlington Group contract approval form, see this URL:

http://www.cirm.ca.gov/meetings/pdf/2006/06/060206_item_9b_ii.pdf

Chief Administrative Officer Walter Barnes presented the CIRM Internal Governance Policy to the ICOC, along with two amendments regarding approval for employee office occupancy and travel, as recommended by the Governance Subcommittee. The board discussed the policy and related governance issues at some length, followed by a roll call vote regarding approval of the policy with the two subcommittee recommended amendments, as modified to provide that only the hiring of the Senior Officers for the Legal Office and the Communications Office shall be subject to the concurrence of the Chair.

Motion:

- Dr. Pizzo moved approval of changes to the Internal Governance Policy, as recommended by the Governance Subcommittee, regarding Office of the Chairman travel and office assignments.
- Dr. Penhoet seconded.

Vote:

- All in favor; no opposition.
- Motion carried

With this vote, the ICOC approved the changes to the Internal Governance Policy as recommended by the Governance Subcommittee.

Motion:

- Dr. Pizzo moved approval of the Internal Governance Policy as is with the change to hiring procedures such that Chair concurrence is required specifically for the hiring of chief legal and communications officers.
- Dr. Penhoet seconded.

Vote:

- Roll call vote; 13 in favor, 5 against, one abstention.
- Motion carried

With this vote, The ICOC approved the Internal Governance Policy, as modified by the ICOC, by a vote of 13 to 5 with one abstention.

Due to the loss of an ICOC quorum at this point in the meeting, Walter Barnes gave informational presentations on the CIRM budget, proposed amendments to the CIRM gift policy and the annual cost of living increase to the ICOC per diem rate.

Agenda Item # 10: Consideration of report from Legislative Subcommittee including but not limited to updates on legislation including SB 1260, SB 1822 and SB 401.

Kirk Kleinschmidt gave an informational update on California bills and CIRM progress in communications with the state legislature.

To view his active bill update as of June 2, 2006, see this URL:
http://www.cirm.ca.gov/meetings/pdf/2006/06/060206_item_10i.pdf

Agenda item #11: Consideration of ICOC Mission Statement and Objectives to provide direction for CIRM Scientific Strategic Plan.

Dr. Hall presented a slide deck originally seen at the June 1, 2006 evening meeting and added to based on ICOC input at that meeting.

This updated slide deck will be further updated based on ICOC input provided at and following this June 2, 2006 meeting, and posted on the CIRM web site for consideration leading up to the next public meeting on this topic.

Agenda item #12: Consideration of Conflict of Interest Regulations for CIRM Working Groups; Regulations 100001-100004:

- a. **Update on APA process and timeline with respect to Conflict of Interest Regulations for CIRM Working Groups;**
- b. **Consideration of the regulations.**

As with the Medical and Ethical Standards Regulations, the public comment period for the CIRM Working Group Conflict of Interest Policy regulations yielded public comments in need of further consideration, and hence more time is needed before finalizing these regulations. An additional 15-day public comment period will be noticed, and the regulations will be considered for adoption by the ICOC at its August 2, 2006 meeting.

Agenda Item #15: Consideration of report from IP Task Force.

Dr. Ed Penhoet gave a brief update on the progress of the IP Task Force in the development of an intellectual property policy for for-profit entities, as well as on the progress of the intellectual property policy for non-profit entities in the APA process.

The public comment period for the non-profit policy regulations closes on June 19, 2006. There will be a public hearing on these regulations on the same day.

The IP Task Force will meet on July 14, 2006 in Sacramento to discuss the public comments on the non-profit policy.

The Task Force plans to meet in August to hear further presentations relevant to grants to for-profit entities, continuing development of the for-profit IP policy.