



Agenda Item # 4
7/21/09 Governance Subcommittee Meeting

In January 2009, CIRM was informed by the State Controller's Office that expenses for meetings previously paid using the Department of General Services Cal-Card program would no longer be processed. We were instructed to process these expenses using the Department of General Services American Express Meeting Planner Accounts with purchase orders and contracts as supporting documentation.

Purchase orders and contracts for meeting expenses are now included on the Contract and Interagency Summary.

Additionally, in response to previous requests by members of the Governance Committee, a column showing the ending balance for contracts and purchase orders over \$5,000 has been added to the report.