

Agenda Item # 3
7/21/09 Governance Subcommittee Meeting
Kutir Corporation Contract Background Information

Kutir Corporation was contracted because Ed Dorrington resigned from CIRM in December 2008. Mr. Dorrington served as CIRM's Director of Grants Management Systems and, in that role, developed and operated CIRM's grant management software. When he departed there was no one on staff capable of taking over his responsibilities. Kutir now supplies those services, which include creating an application for each new RFA along with a matching review module. The review module takes data that are sorted and transferred from the application and uses this information to manage the Grants Working Group process, including conflicts of interest. These tasks require progressively more time and effort for each RFA as CIRM has evolved and added new complexities to its programs, including collaborative funding partners, pre-application review and loans.

In addition, CIRM is in the process of assessing and installing new grants management systems in order to meet its growing reporting and portfolio requirements. The IT developers from Kutir are assisting with this project by advising on how best to integrate CIRM's existing custom-built software with the commercial products being purchased.

The Kutir Corporation agreement runs from November 20, 2008 until November 20, 2009. It is currently for a maximum amount of \$200,000. We are seeking an additional \$150,000 (for a new maximum of \$350,000) for this agreement. The additional amount will enable CIRM to meet its ongoing obligations for the Basic Biology and Disease Teams RFAs and it will facilitate CIRM's efforts to upgrade its grants management software systems.