

## Item for Information

### Contract Summary and Balances

#### Background

At the December 7, 2006 meeting, the ICOC approved, based on a recommendation from the December 4, 2006 Governance Subcommittee meeting, the Policy for Contracting and Services. The Governance Subcommittee also requested that CIRM staff prepare quarterly updates on contract activity for the Governance Subcommittee's review. This item represents the activities as of March 31, 2007 for expenditures and April 30, 2007 for new encumbrances.

#### Description

Table 1 illustrates the contracts for legal, accounting and planning service and provides a subtotal of the encumbered amount for these activities for the 2006-07 of \$638,350 with a remaining balance of \$148,681. New obligations are highlighted and included contracts approved to the end of April 2007.

**Table 1**

	Contractor	Purpose	Contract Amount	Contract Period	Encumbrance for FY 2006-07	Expenditures 7/01/06 to 3/31/07	Remaining Contract Amount
<b>Legal, Accounting and Planning Services</b>							
	Remcho, Johansen & Purcell	Legal Services	\$ 1,097,600	01/06/05-06/30/07	\$ 558,000	\$ 417,420	\$ 140,580
	Spiegel, Liao & Kagay, LLP	Legal Services	\$ 125,000	02/01/06-06/30/07	\$ 28,000	\$ 23,839	\$ 4,161
	Lexis Nexis	Legal Research	\$ 3,750	02/25/05-06/30/07	\$ 1,600	\$ 1,410	\$ 190
	Macias, Gini & O'Connell	Independent Auditor	\$ 100,000	10/24/06-10/31/08	\$ 50,000	\$ 47,000	\$ 3,000
	Westlaw	Electronic Legal Library Subscription Svc	\$ 3,000	04/05/07-06/30/08	\$ 750	\$ -	\$ 750
	<b>Subtotal</b>		<b>\$ 1,329,350</b>		<b>\$ 638,350</b>	<b>\$ 489,669</b>	<b>\$ 148,681</b>

Table 2 identifies the contracts for support and events services and independent consultants, which represents an encumbered amount for 2006-07 of \$495,792. New obligations are highlighted and included contracts approved to the end of April 2007.

**Table 2**

	<b>Contractor</b>	<b>Purpose</b>	<b>Contract Amount</b>	<b>Contract Period</b>	<b>Encumbrance for FY 2006-07</b>	<b>Expenditures 7/01/06 to 3/31/07</b>	<b>Remaining Contract Amount</b>
<b>Support Services</b>							
	The Swenson Group	Copier Lease and Maintenance	\$ 60,733	11/15/06-11/15/09	\$ 12,653	\$ 7,248	\$ 5,405
	Caltronics	Copier Maintenance	\$ 3,168	05/10/05-05/09/10	\$ 3,168	\$ 3,774	\$ (606)
	Aethion	IT Support	\$ 60,500	08/01/06-06/30/07	\$ 60,500	\$ 55,252	\$ 5,248
	McCall Staffing Services	Temporary Clerical	\$ 15,000	10/16/06-06/30/07	\$ 15,000	\$ 10,988	\$ 4,012
	Nielsen, Merksamer	Public Education	\$ 24,600	01/01/07-06/30/07	\$ 24,600	\$ 8,294	\$ 16,306
	SpencerStuart	Executive Search Firm	\$ 311,000	03/08/07-06/30/08	\$ 187,500	\$ -	\$ 187,500
	KateKeating Associates	Signage	\$ 6,360	03/26/07-09/26/07	\$ 6,360	\$ -	\$ 6,360
	Mercer Human Resource Consulting	Salary survey	\$ 65,000	04/02/07-06/08/07	\$ 32,500	\$ -	\$ 32,500
	Career Resources	Temporary Clerical	\$ 4,000	04/24/07-04/24/08	\$ 2,000	\$ -	\$ 2,000
<b>Event Services</b>							
	Institute of Medicine	Oocyte Donation Workshop	\$ 124,511	06/01/06-04/30/07	\$ 124,511	\$ 48,414	\$ 76,097
<b>Independent Consultants</b>							
	LMI	Contracts Policy Development	\$ 57,000	04/01/05-06/30/07	\$ 12,000	\$ -	\$ 12,000
	Diane Watson	Grants Management Design	\$ 40,000	04/01/05-06/30/07	\$ 15,000	\$ 4,720	\$ 10,280
	<b>Subtotal</b>		<b>\$ 771,872</b>		<b>\$ 495,792</b>	<b>\$ 138,690</b>	<b>\$ 357,101</b>

Table 3 illustrates the completed contracts where any portion of the contract had expenditures in 2006-07.

**Table 3**

	<b>Contractor</b>	<b>Purpose</b>	<b>Contract Amount</b>	<b>Contract Period</b>	<b>Encumbrance for FY 2006-07</b>	<b>Expenditures 7/01/06 to 3/31/07</b>	<b>Remaining Contract Amount</b>
<b>Completed Contracts</b>							
	Constance Atwell	Grants Management Design	\$ 30,000	03/21/05-06/30/06	\$ 1,078	\$ 1,078	\$ -
	PricewaterhouseCoopers LLC	Scientific Strategic Planning	\$ 400,000	04/24/06-10/12/06	\$ 320,000	\$ 320,000	\$ -
	PricewaterhouseCoopers LLC	RFA Development	\$ 15,000	08/10/06-11/30/06	\$ 15,000	\$ 15,000	\$ -
	PricewaterhouseCoopers LLC	First 1,000 days	\$ 55,000	10/30/06-12/07/06	\$ 55,000	\$ 55,000	\$ -
	Orrick, Herrington & Sutcliffe, LLP	Legal Services	\$ 25,000	01/01/06-06/30/07	\$ 16,000	\$ -	\$ 16,000
	Craft Press	Design & Print Annual Report	\$ 24,012	11/16/06-12/31/06	\$ 24,012	\$ 24,012	\$ -
	Mosaic	Event Management	\$ 34,800	04/01/06-11/01/06	\$ 97,435	\$ 87,435	\$ 10,000
	Gilbert Associates, Inc.	Independent Auditor	\$ 45,000	02/14/06-08/18/06	\$ 719	\$ 719	\$ -
	Nielsen, Merksamer	Public Education	\$ 52,500	01/23/06-8/31/06	\$ 15,155	\$ 15,155	\$ -
	Arlington Group	Grants Management System	\$ 722,000	05/15/06-09/07/06	\$ 167,700	\$ 56,571	\$ 111,129
	Edelman	Media Relations	\$ 378,000	04/01/05-09/30/06	\$ 88,500	\$ 46,642	\$ 41,858
	<b>Subtotal</b>		<b>\$ 1,781,312</b>		<b>\$ 800,599</b>	<b>\$ 621,613</b>	<b>\$ 178,987</b>

The next table displays each subtotaled amount for Table 1, 2 and 3, and a final total for 2006-07. The total remaining contract amount, or outstanding liability for 2006-07 is \$505,782.

	<b>Encumbrance for FY 2006-07</b>	<b>Expenditures 7/01/06 to 3/31/07</b>	<b>Remaining Contract Amount</b>
Legal, Accounting and Planning	\$ 638,350	\$ 489,669	\$ 148,681
Services and Independent Consultants	\$ 495,792	\$ 138,690	\$ 357,101
Completed Contracts	\$ 800,599	\$ 621,613	\$ -
<b>TOTAL</b>	<b>\$ 1,934,741</b>	<b>\$ 1,249,972</b>	<b>\$ 505,782</b>

In addition to contracts and independent consulting agreements, CIRM has entered into the following Interagency Agreements that total a 2006-07 contract amount of \$670,400, with a remaining balance of \$123,125 as of 3/31/06.

<b>Interagency Agreements</b>	<b>Purpose</b>	<b>Encumbrance for FY 2006-07</b>	<b>Expenditures 7/01/06 to 3/31/07</b>	<b>Remaining Contract Amount</b>
State Controller's Office	Administrative and Accounting Support	\$ 128,000	\$ 67,910	\$ 60,090
State Controller's Office	Expedite Claim Process	\$ 5,000	\$ -	\$ 5,000
Department of Technology Services	Web services and file storage	\$ 4,000	\$ 2,748	\$ 1,252
Department of Justice**(Attorney General's Office)	Legal Caseload Work	\$ 533,400	\$ 476,617	\$ 56,783
<b>TOTAL</b>		<b>\$ 670,400</b>	<b>\$ 547,275</b>	<b>\$ 123,125</b>

As of 3/31/07 CIRM has a total remaining contract amount, or outstanding liability of \$628,907 (\$505,782 + \$123,125) for fiscal year 2006-07.