

STATE OF CALIFORNIA - PERSONNEL ADMINISTRATION
TRAVEL EXPENSE CLAIM

STD. 262 (REV. 7/2005)

See Instructions and *Privacy
 Statement On Reverse Side

Page _____ of _____ Pages

CLAIMANT'S NAME: Francisco Prieto
 SSN or EMPLOYEE NUMBER*: [REDACTED]
 DEPARTMENT: [REDACTED]
 POSITION: [REDACTED] CB/ID No.: [REDACTED] DIVISION or BUREAU: [REDACTED] INDEX NUMBER: [REDACTED]
 RESIDENCE ADDRESS*: [REDACTED] HEADQUARTERS ADDRESS: SAME AS RESIDENCE TELEPHONE NUMBER: [REDACTED]
 CITY: [REDACTED] STATE: [REDACTED] ZIP CODE: [REDACTED] CITY: [REDACTED] STATE: [REDACTED] ZIP CODE: [REDACTED]

(1) MONTH/YEAR	(2) DATE	(2) TIME	(3) LOCATION WHERE EXPENSES WERE INCURRED	(4) LODGING	(5) MEALS			(6) INCIDENTALS	(7) TRANSPORTATION				(8) BUSINESS EXPENSE	(9) TOTAL EXPENSES FOR DAY
					BREAK-FAST	LUNCH	O.T., L/T, N/C, RELO. OR DINNER		(A) COST OF TRANS.	(B) TYPE USED	(C) CARFARE, TOLLS, PARKING	(D) PRIVATE CAR USE		
											MILES	AMOUNT		
Sept	5th	8:00	BURLINGAME								101	56.06		56.06 -0.00
	6th	5:00	BURLINGAME								101	56.06		56.06 -0.00
	12th	2:00	BERKELEY											0.00
	13th		BERKELEY				1980 2011				82	45.51		45.51 0.00
	14th	12:00	BERKELEY								82	45.51		20.11 0.00 19.80 45.51 0.00
(10) SUBTOTALS				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	222.94 -0.00
COLUMN CODE (ACCTG. USE ONLY)														

CLAIM TOTAL

\$ 222.94
~~\$223.25~~ -0.00

(11) PURPOSE OF TRIP, REMARKS AND DETAILS (Attach receipts/vouchers when required)

Attend ICOC Board Meeting September 5th & 6th, 2012
 Attend Grants Working Group Meeting September 12th - 14th, 2012

(12) NORMAL WORK HOURS

[REDACTED]

(13) PRIVATE VEHICLE LICENSE NUMBER

(14) MILEAGE RATE CLAIMED

.555

**AGENCY ACCOUNTING OFFICE
 USE ONLY**
 PAID BY REVOLVING FUND CHECK NUMBER

(15) I HEREBY CERTIFY That the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State and that the mileage rates exceed the minimum rate. I certify that the cost of operating the vehicle was as prescribed by SAM Sections 0750, 0751, 0752, 0753 and 0754

DATE: 9/14/12

DATE: 9/17/12

(See Item 17 on reverse)