

Coordinating and Information Management Center

RFA 13-07: CIRM Alpha Stem Cell Clinics Network: Coordinating and Information Management Center

RFA 13-07 is one of two RFAs released as part of the CIRM Alpha Stem Cell Clinics (CASC) Network Initiative. The overall goal of the initiative is to accelerate therapeutic development and delivery of stem cell therapies by providing a high-quality, efficient infrastructure to support clinical research emanating from CIRM's funding pipeline as well as non-CIRM funded investigator- or industry-sponsored trials.

The CASC Initiative consists of two linked Requests for Applications (RFAs) that will be co-released:

1. RFA13-06: Alpha Stem Cell Clinics Sites: Up to five clinical sites located in or affiliated with existing academic centers. (See RFA 13-06)
2. RFA13-07: Coordinating and Information Management Center (CIMC): One coordinating center to facilitate the efficiency and effectiveness of the network of clinical sites across California.

The CIMC will provide critical inputs to the Alpha Stem Cell Clinics sites on clinical trial design and operations, data and information management, public and patient education, and developing an evidence base to support the development of sustainable business models including reimbursement strategies.

Please see the RFA for full details.

RFA 13-07: CIRM Coordinating and Information Management Center Award [pdf]

Informational Webinar

CIRM conducted a webinar for prospective applicants on Tuesday, November 5, 2013 to address questions about both RFA 13-06 and 13-07 and the application process. Click the following links for a recording of the webinar and supplemental materials:

- Watch webinar recording
- Copy of the webinar slides [pdf]
- Printed summary of the Q&A session [pdf]

Further reading:

Appendix A Alpha Stem Cell Clinics Concept Statement [pdf]

Appendix B Alpha Stem Cell Clinics: Delivering a New Kind of Medicine [pdf]

Appendix C The Alpha Stem Cell Clinic: A Model for Evaluating and Delivering Stem Cell-Based Therapies [pdf]

Application Process

Submission of an application for the CIRM Coordinating and Information Management Center Award involves a two-step process. An eligible applicant must first submit a Letter of Intent (LOI) to CIRM following the instructions below. **A PD may submit only a single LOI for this RFA using the forms and instructions provided in the Grants Management Portal.** In the second step of the process, eligible applicants will submit a full application. The application must have the same PD listed in the LOI, or it will be deemed ineligible.

LOI Submission Instructions:

The Letter of Intent (LOI) must be submitted via the CIRM Grants Management Portal, as follows:

1. Go to the Grants Management Portal (https://grants.cirm.ca.gov/login/upgrade_browser) and log in with your existing CIRM Username and Password. If you do not have a Username, click on the "New User" link and follow the instructions to create a CIRM Username and password.
2. After logging in, click on the "Menu" tab. Select the link labeled "Open Programs". Under the section labeled "RFAs and Programs Open for Applications", click on the "Start a Letter of Intent" link located in the "RFA 13-07:CIRM Coordinating and Information

Management Center Award: Letter of Intent" section.

3. Select the Applicant Institution from the dropdown menu (or select "other" and enter the institution name if it is not listed.). Complete the LOI by following the posted instructions.
4. The "**Done with Letter of Intent**" button becomes enabled when all sections are complete. Select this button to complete your LOI submission. Once this button has been selected, you will no longer be able to make changes to your LOI.
5. To ensure the process is complete, click on the "**Menu**" tab and select "**Your Submitted Applications**" from the drop down list. Your submission for the **RFA 13-07: CIRM Coordinating and Information Management Center Award: Letter of Intent** should appear in the table labeled "**Your Submitted Applications**".

The LOI must be received by CIRM no later than **5:00 pm (PST) on December 16, 2013** via the CIRM Grants Management Portal. No exceptions to this deadline will be made.

Application Instructions and Forms:

Application forms will be available on the CIRM website (<https://grants.cirm.ca.gov>) in mid-January 2014. **Applications will only be accepted from applicants who 1) submitted an LOI and 2) are notified by CIRM that they are eligible to apply.**

The application for RFA 13-07 consists of seven parts:

- Part A: Application Information Form (Web-based form)
- Part B: CIMC Proposal (MS Word template)
- Part C: Biographical Sketches for Key Personnel (MS Word template)
- Part D: Documentation (including Track Record templates)
- Part E: Activity-Based Budget and Fee Schedules
- Part F: Supporting Financial Documents
- Part G: Licenses and Agreements

All applicable parts of the Application for RFA 13-07: CIRM Coordinating and Information Management Center Award must be submitted together and received by CIRM no later than **5:00 PM PDT on March 14, 2014** via the CIRM Grants Management Portal (<https://grants.cirm.ca.gov>). It is the applicant's responsibility to meet this deadline; no exceptions will be made.

Schedule of CIRM Deadlines and Reviews	Date
Letters of Intent due	5:00 pm (PST), December 16, 2013
Invitations for Applications sent out by CIRM	mid-January, 2014
Applications due	5:00 pm (PDT), March 14, 2014
Scientific Review of Applications by Grants Working Group (GWG)	Spring 2014
Review and Approval by ICOC	Summer 2014
Earliest Funding of Awards	Fall 2014

No exceptions will be made to the indicated deadlines.

Contact

For information about the review process for this RFA:

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