

Types of Expenses & Materials

Following, please find a list of expenses and materials Edelman may incur on behalf of CIRM. Based on CIRM requests, Edelman may incur other expenses not listed below.

Business Services while traveling (copy/fax)
Car Rental
Gasoline Charges
Ground Transportation
Hotel/Lodging
Internet Connectivity While Traveling
Long Distance Telephone Charges
Magazine & Other Periodical Subscriptions
Meals
Media Monitoring
Messenger/Courier
Mileage
News Clipping
Parking
Postage/Shipping
Press Releases
Printing/Copying
Supplies
Tolls

Edelman will use the State travel agent to book all travel related to CIRM in order to obtain the most advantageous rates.

Whenever possible, we will use CIRM's FedEx number for shipping charges and CIRM's toll-free phone number for conference calls in support of the Institute's favorable negotiated rates for those services.