

Agenda Item #3
6/11/09 Finance Subcommittee Meeting

CONSIDERATION OF THE 2009-10 CIRM ADMINISTRATIVE OPERATING BUDGET

Recommendation

The President recommends to the Finance Committee approval of the proposed 2009-10 Operating Budget. Overall this budget is 3% less than last year's approved budget, reflecting efforts to remove any items that are not essential for CIRM to meet its obligations and mission for the year.

The Proposed 2009-10 Budget

(Numeric values reflected in thousands)

Description	Proposed 2009-10 Budget	Approved 2008-09 Budget	Change (Increase/ Decrease)	Percentage
Salaries & Benefits	7,400	7,045	354	
Interagency Agreements	208	491	-283	
External Contracts	2,088	2,716	-628	
ICOC Meetings	266	277	-11	
Science Meetings	489	524	-35	
Working Group-Grants	428	560	-133	
Working Group-Standards	146	162	-16	
Working Group-Facilities	0	51	-51	
Travel	497	558	-61	
Furniture and Equipment	50	38	12	
Information Technology	853	53	800	
Other Operating Expenses & Equipment	556	899	-343	
Total	12,980	13,374	-394	-3%
Fund Allocations per Proposition 71 - Sec. 25290.70(a)(2) and 125290.70(a)(1)(C)			Average Allowable Fund Allocation Based on 6% Cap	
General Administration	5,377	5,339	9,000	
Grants Administration/ Oversight	5,671	6,249	9,000	
Direct Legal	1,932	1,787		
Total	12,980	13,374		

Personnel – 2009-10 (47); 2008-09 (44.5)

Major Differences

- **Salaries and Benefits** – increase from 44.5 positions to 47 positions.
- **Interagency Agreements** – decrease due to reduction in need to contract for services with outside state agencies.
- **External Contracts** – decrease due to deferral of 2009-10 salary survey, cancellation of direct consulting services to the Office of the President, and the consolidation of all software, hardware and contracts related to information technology (including desktop support and grants management needs) into one category.
- **ICOC, Science, and Working Groups** – decrease due to adjustments based on actual and projected expenditures during 2008-09.
- **Travel** – decrease to both in state and out of state travel costs is due to a careful review of CIRM travel needs that will still insure that scientific staff keep abreast of the latest scientific advances so that they can meet the needs of CIRM's growing portfolio; allow CIRM's senior staff to build scientific and financial collaborations with partners outside California that are beneficial to the mission; and allow travel to meet with federal legislators and legislative bodies that may have impact on CIRM.
- **Furniture and Equipment** – increase due to space configurations needed to accommodate new staffing needs and to update copier equipment that is at the end of its useful life.
- **Information Technology** – increase is due to the inclusion of all contracts related to information technology as described above. As CIRM's staff size and grant portfolio have grown, so have its IT needs.
- **Other Operating Expenses and Equipment** – the major change in this category of expense is the decrease in agency memberships in scientific organizations.