

CIRM Contract Approval Form

Contractor/Contract Name	Mosaic Event Management
Description of services	Meeting and conference planning, hotel contract negotiations, audio visual and staging production, speaker support, meeting registration, event planning and management.
Explanation of reasons for needing service	The Egg Donation Conference in San Francisco requires a high degree of local, expert coordination and support that can only be provided by an experienced event management group.
Length of time to perform service(s)	April 1, 2006-November 1, 2006.
Payment terms	First payment of \$10,000 due within 10 days of execution of the contract and second payment of \$20,000 ninety days prior to conference. The balance will be paid ten days after the completion of the conference.
Projected total expenditures	\$34,800
Explanation of how contractor was chosen	CIRM used Mosaic in October 2005 for the Scientific Conference with much success.
Governance Subcommittee approval date	
ICOC Board approval date	Note: At the 2/10/2006 ICOC meeting, the members approved up to \$200,000 for the purpose of contracting for this conference.