

**Background:**

CIRM is interested in providing, when appropriate, an allowance to applicants to submit critical new information that becomes available after the application deadline and that supports the review of innovative proposals. For comparison, NIH policy allows for the submission of supplemental information after the application deadline at the discretion of the Scientific Review Officer and under circumstances defined in an RFA or initiative. Generally, when accepted, only new information or data generated since the submission of the grant application is accepted. Corrections to the application are not permitted after the applications are accepted for review. Changes in the scope of the application after submission are not considered. Supplementary material is not accepted if it is submitted less than 30 calendar days prior to the review meeting. In some cases supplementary material is not permitted unless it is specifically solicited by or agreed to through prior discussion with the Scientific Review Officer. CIRM is performing pilot studies that permit the submission of supplemental materials using the guidelines described below. CIRM aims to afford this opportunity to applicants with an appropriate consideration of the time and effort required for reviewers to consider the new information.

**Proposed CIRM Policy for Submitting Supplemental Materials After Application Deadline**

If necessary, the PI may submit limited supplemental materials that provide critical new information related to their research proposal after the application deadline but not later than 5:00pm on DATE. Supplementary materials will not be accepted after this deadline. CIRM will accept a one-time-only submission of materials from the PI only if it meets the submission deadline and conforms to the requirements described herein. Accepted submissions will be forwarded to reviewers for their consideration.

Submissions should include a one-page cover letter addressed to the Senior Review Officer. The body of the cover letter may not exceed 500 words and should briefly describe the type of information submitted and when the information became available. The cover page may not be used to describe any additional data or experiments that are not presented in the figure page. The following materials qualify for submissions of supplemental materials:

1. Within the one-page cover letter, provide specific citation(s) to journal publications related to the proposed project that were published or accepted for publication since the application submission deadline. You may briefly describe the significance of the publication(s) to the proposal in the cover letter.
2. Within the one-page cover letter, confirmation of funding secured from other sources or regulatory approvals acquired since the application submission deadline.
3. Up to one single-sided page of preliminary data composed of not more than 2 figures and/or tables with corresponding legends that describe the data and its significance to the proposed project. No additional text or descriptions of additional data are allowed.
4. Up to 2 letters (limited to one single-sided page each) of support for new collaborations related to the proposed research established since the application submission deadline.

The submission of supplementary materials may not be used as an attempt to circumvent any page or character limits specified in the application or RFA. Changes in scope, experimental approach, or research design are not allowed.